



Tony Evers, Governor
Dawn Crim, Secretary

June 18, 2021

Tracy Carlson, Clerk
Village of Baldwin
400 Cedar Street, PO Box 97
Baldwin, WI 54002
tracy@villageofbaldwin.com

VIA EMAIL

Re: Village of Baldwin Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Tracy Carlson,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §235-5(B) specifies that no electric wiring or other equipment shall be installed or altered without first securing a permit. Note that electrical permits shall be obtained for the installations provided under [Wis. Admin. Code § SPS 316.012\(1\)](#). Additionally, ss. [101.875\(2\)](#) specifies a municipality cannot require an electrical permit for an existing industrial facility or an existing manufacturing facility.
- §235-5(C) specifies work must be inspected prior to being covered up. In addition, the paragraph states "...notify the Building Inspector who shall at once inspect the same..." [Wis. Admin. Code § SPS 316.013\(3\)\(c\)](#) specifies the situation when concealment may proceed without inspection, including that the inspection shall take place within 2 business days.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that All Croix Inspections will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Steven Rasmusson, at (608) 617-2985, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Electrical Program Staff, Technical Services Bureau
Daniel Kegley, REM Inspecting
Melissa Cook, All Croix Inspections